

Job Vacancy

Land Savers United dba Central Virginia Land Conservancy

Central Virginia Program Manager

Closing date: 5 pm, June 13, 2025

Land Savers United dba Central Virginia Land Conservancy is hiring a Program Manager to work in the greater Lynchburg region of Virginia (Amherst, Appomattox, Bedford, Buckingham, Campbell and Nelson counties). This person will work with a local volunteer committee, a board of directors and staff to carry out a community-focused land conservation program.

Location: Lynchburg, VA

Full time, 37.5 hours per week

Salary: Starting salary of \$40,000 - \$45,000 per year

Reports to Assistant Director

Benefits include:

- Employer-paid Anthem Blue Cross/Blue Shield medical and dental insurance for employee (spouse and dependents can be added at employee expense)
- SIMPLE IRA with 3 percent employer match
- 37 days paid time off (PTO) and five paid holidays
- Paid and unpaid family medical leave
- Mileage reimbursement
- Flexible work schedule including work from home
- Training and professional development opportunities
- Annual cost of living allowances (COLA)
- Company provided cell phone

Requirements:

- Bachelor's degree; degree in the natural sciences preferred
- Must have own reliable transportation and ability to maintain a home office

- Ability to work outdoors, year-round, and perform activities such as hiking and navigating steep and/or difficult terrain
- Within 90 days of hire date, employee must complete wilderness first aid training and obtain a Remote Pilot Certificate from the FAA for drone operation (both at employer expense)

Specific job duties include:

- Land Protection (45 percent):
 - Stewardship of conservation easements and owned properties in a six-county rural region around Lynchburg, VA
 - Assist with creation of new easements in the CVALC region
 - Meet with landowners and discuss terms, document conservation values
 - Assist with creation of Baseline Documentation Reports
- Outreach (15 percent)
 - Easement-specific workshops
 - Tabling at local environmental events
 - Contributing to newsletters and social media
 - Maintaining an updated website
- Fundraising (15 percent)
 - Work with Advisory Committee to plan and execute an annual fundraiser event, the Cornerstone Celebration
 - Solicit event sponsorships
 - Assist with raffle or auction for the event
 - Assist with recruitment of new donors and corporate sponsors
- Volunteer management (15 percent)
 - Work with a local advisory committee to plan and carry out activities
 - Help recruit volunteers for the advisory committee and the overall board of trustees
- Other duties as assigned (10 percent)

Send cover letter, resume and three references to:

Land Savers United
 1305 Maple Ave. SW
 Roanoke, VA 24016

ebender@brlcva.org

by 5 pm, June 13, 2025

For more information, contact Emily Bender, Assistant Director, at ebender@brlcva.org.